

Taipei City 114 Academic Year, Second Semester Junior High School Transnational Students Mandarin Support Program

I. This program is implemented in accordance with the Taipei City Government's Education Development Plan for Children of New Immigrants.

II. Purpose

The Mandarin Group Learning Program for Transnational Students aims to help students bridge the gap with Junior High school curriculum more effectively. By applying second language teaching methodologies, the program is expected to enhance students' listening, speaking, reading, and writing skills, ensuring a smooth transition into domestic school courses and local life in Taiwan.

III. Organizer: Department of Education, Taipei City Government

IV. Implementer

- Xinghua Elementary School, Wenshan District, Taipei City
- Office of Prospering Ankang Benefiting Wenshan Project, National Chengchi University

V. Course Schedule, Time, and Location

1. Date: March 24 (Tuesday) to July 4 (Saturday) , 2026
2. Class Time: Every Tuesday and Thursday, 19:00 p.m. – 20:40 p.m.
3. Modes: Online Session on Google Meet

VI. Course Fee: Free

VII. Course Description

This course integrates teaching materials from junior high school Chinese language curricula with Mandarin Chinese instructional resources. The course content covers fundamental language knowledge, Zhuyin (Bopomofo) instruction, Chinese character recognition, and textual comprehension and appreciation. For the detailed course outline, please refer to Appendix 3.

VIII. Instructor

Instructors are graduate students or Master's degree holders in Teaching Chinese as a Second Language.

IX. Eligibility

1. Who Can Apply: Open to transnational junior high students in Taipei City. The program offers three classes (5–10 students each), with priority for returning students. Waitlisted applicants may join within the first three weeks; no admissions are allowed from Week 4 onwards.
2. Target Students: Those from non-Mandarin-speaking regions or with mobile international backgrounds whose language skills are below grade

level.

(Note: Students from Mainland China or new immigrant children who have not lived abroad may not qualify. Applications that do not meet these criteria will not be accepted.)

3. Full Attendance: Students are expected to attend every class. **Enrollment is not open to students who can attend classes on only one day (either Tuesday or Thursday only).** A maximum of three excused absences is allowed; exceeding this limit will affect your eligibility for future terms. Please do not enroll if you plan to leave Taiwan or relocate abroad during the semester. As this program is fully funded by the Department of Education and the NCCU USR Project, we require a full-term commitment from all admitted students to ensure that resources are used effectively and fairly for everyone.
4. Student Responsibilities: Students are expected to follow the curriculum, comply with the instructor's guidance (including health and safety protocols), and adhere to program safety regulations. and participate in the final presentation.
5. Students who violate program rules and fail to improve after warnings will lose their eligibility for future terms.

X. Application Period and Procedures

1. Deadline: March 6, 2026. The admission results will be announced on March 18.
2. Procedures
 - i. Students must be recommended by their school counseling office or homeroom teacher.
 - ii. **Schools are requested to assist students in completing the TOCFL Speedy Screening Mock Test on campus and to record the test results on the Application Form. For detailed instructions, please refer to Appendix IV.**
 - iii. Please complete Appendix I (Application Form) and Appendix II (Parental Consent Form). After obtaining the official school seal, please scan the documents and email the PDF files to the following recipients:
 - Lin Hsiu-Sui, Education Officer (ad9748@gov.taipei)
 - Chen Pin-Hong, Project Coordinator (cph@g.nccu.edu.tw)
 - Hsiu Fang-Ling, Project Assistant (113209028@g.nccu.edu.tw)
 - iv. After receiving the application materials, the Mandarin instructor will arrange an interview with the student and parents to assess Mandarin proficiency and assign the student to one of three classes.
 - v. Applications are reviewed as they arrive. Once received, we will

contact the school to schedule an online interview and provide further details."

XI. Important Notes

1. At the beginning of the semester, a Course Information Session and Parent–Teacher–Student Meet-and-Greet will be held. The event is tentatively scheduled for Saturday, March 21, 2026, and will take place on the campus of National Chengchi University (NCCU). Detailed information will be announced together with the official admission list.
2. In principle, this program discourages students from using electronic devices (such as mobile phones and tablets). If such devices are brought to class, they will be temporarily collected and kept by the teaching assistants and returned after the afternoon session concludes. In case of emergency during class hours, parents may contact students through the class communication group or via the teaching assistants.
3. Students' learning progress in this program will be documented by the USR Project team and shared with their original schools and parents, in order to assist schools and families in understanding students' learning and adjustment status.
4. All teachers and students are required to comply with relevant public health and epidemic prevention measures during class sessions.
5. Image and video recordings will be conducted during the course and will be used solely for internal archival purposes of the project.
6. For further inquiries, please contact the following program representatives:

(1) Lin Hsiu-Sui, Education Officer

Tel: +886-2-2720-8889 ext. 6365, E-mail:ad9748@gov.taipei

(2) Chen Pin-Hung, Project Coordinator

Tel: +886-911-897-799, E-mail:cph@g.nccu.edu.tw

(3) Hsiu Fang-Ling, Project Assistant

Tel: +886-972-839-606, E-mail:113209028@g.nccu.edu.tw

XII. Implementation

This program shall be implemented upon approval by the Education Bureau, and any subsequent amendments shall be subject to the same approval process.

Taipei City 114 Academic Year, Second Semester
Junior High School Transnational Students Mandarin Support Program
Application Process

Stage	Responsible Unit	Details
Application	Elementary Schools (Taipei City)	<p>Confirm students' need to enroll in the Mandering Group Learning Program.</p> <p style="text-align: center;">↓</p> <p>Complete the Application Form and Parental Consent Form; scan the documents into PDF files and submit them via email to:</p> <ol style="list-style-type: none"> 1. Lin Hsiu-Sui (Education Officer): ad9748@gov.taipei 2. Chen Pin-Hung (Project Coordinator): cph@g.nccu.edu.tw 3. Hsiu Fang-Ling (Project Assistant): 113209028@nccu.edu.tw <p>* After sending the email, please confirm receipt by phone.</p> <p>* Application deadline: March 6, 2026</p>
Review	<p>Taipei City Government's Education Development</p> <p>NCCU USR Project</p> <p>Elementary Schools (Taipei City)</p>	<p>Review process (including online interviews) and Archive documents.</p> <p>• Review period: From the application deadline until March 16, 2026</p> <p style="text-align: center;">↓</p> <p>Admission (class list), announcement of results and notification will be sent to applying schools via official correspondence along with relevant documents.</p> <p>• Notification date: March 18, 2026</p>
	Elementary Schools (Taipei City)	<ol style="list-style-type: none"> 1. Inform students and parents of class dates and times. 2. Reconfirm important notes in the class. <p style="text-align: center;">• By March 26, 2026</p>
Class Start	NCCU USR Project	<ol style="list-style-type: none"> 1. First day of class: March 28, 2026 2. Attendance will be recorded at each class session. 3. Course records will be completed after each class session.

【Appendix 1】

Application Form: Taipei City 114 Academic Year, Second Semester Junior High School Transnational Students Mandarin Support Program

申請學校資料暨輔導紀錄調查	School		School Address	
	Principal		School Phone/Ext.	
	Coordinator Name		Coordinator's position	
	Coordinator E-mail			
	Interpreter provided this semester?	<input type="checkbox"/> Yes, Agency: _____ <input type="checkbox"/> No		
	Any on-campus Mandarin support this semester?	<input type="checkbox"/> Yes, Source of Instructor _____ <input type="checkbox"/> No		
	Previous Support (Interpreter or Mandarin Tutor)	<input type="checkbox"/> Interpreter Period: _____ <input type="checkbox"/> On-campus Mandarin Tutor Period: _____ <input type="checkbox"/> None		
Remedial Mandarin Classes	<input type="checkbox"/> Yes, Period: _____ <input type="checkbox"/> No			
學生	Student Name		Gender	
	Place of Birth		Date of Birth	

基本資料	ID/ARC No.		Passport No. (Non-citizens)	
	Nationality		English Name (as in Passport)	
	Father		Nationality	
	Mother		Nationality	
	Residential Address			
	Home Country & Duration		Arrival Date in Taiwan	
	Emergency Contact		Relationship	
	Phone Number			
	Email			
	Home Language		Parents' Native Language	Father : Mother :
	Language Proficiency Ranking(Example: 1. Vietnamese 2. English 3. Mandarin)	1. 2. 3.	Enrollment Year	
	Grade		Age- Appropriate Grade	
Special Needs	<input type="checkbox"/> None			

		<input type="checkbox"/> Allergies, Dietary Restrictions, or Major Medical History, Description: _____ <input type="checkbox"/> Special Education Needs, e.g., ADHD, Dyslexia, Description: _____	
	Siblings who are also transnational students (elementary or junior high school)	<input type="checkbox"/> Yes. Name _____ School: _____ Grade: _____ <input type="checkbox"/> No	
中文程度評估	Listening	<input type="checkbox"/> Can understand basic phrases and commonly used words <input type="checkbox"/> Can understand short, simple, and slow explanations <input type="checkbox"/> Can understand the main ideas and key details of conversations	other
	Speaking	<input type="checkbox"/> Can produce simple phrases and sentences <input type="checkbox"/> Can describe people, events, and things in daily life using connected sentences <input type="checkbox"/> Can respond to others using accurate and appropriate sentences	other
	Reading	<input type="checkbox"/> Can read basic everyday vocabulary and understand the meaning of short phrases	other

		<input type="checkbox"/> Can understand short texts written using everyday vocabulary <input type="checkbox"/> Can understand topic-based texts written in a conversational style	
	Writing	<input type="checkbox"/> Can write simple short sentences <input type="checkbox"/> Can write short texts using basic everyday vocabulary <input type="checkbox"/> Can write topic-based texts using accurate sentences	other
華 測 快 篩 模 擬 測 驗 成 績	Listening	<input type="checkbox"/> Mock test completed Scale Score: _____ Speedy Screening Level: _____ ACTFL Level: _____ TBCL Level: _____ <input type="checkbox"/> Mock test score screenshot attached	
	Reading	<input type="checkbox"/> Mock test completed Scale Score: _____ Speedy Screening Level: _____ ACTFL Level: _____ TBCL Level: _____ <input type="checkbox"/> Mock test score screenshot attached	

Applicant (Signature)

Officer in Charge

Division Director

Principal

【Appendix 2】

Parental Consent Form

Taipei City 114 Academic Year, Second Semester Junior High School Students Mandarin Support Program

I hereby consent for my child _____ to participate in the **Taipei City Government Department of Education's 114 Academic Year Second Semester Junior High School Transnational Students Mandarin Support Program.**

After enrollment, my child must comply with all regulations of the program, including guidance (such as epidemic prevention), class video recording, teacher/classroom assistant home visits, and related matters. My child shall also abide by the rule of not being absent for more than 3 consecutive days without valid reasons.

If my child's total absences exceed the specified limit, or if they violate the class regulations and fail to improve after counseling, I agree that my child will not be allowed to reapply for this program in the following semester.

Sincerely,
Taipei City Department of Education

Parent/Guardian Signature (Please sign full name or affix seal): _____

Relationship to Student: _____

Parent Contact Phone Number: _____

Republic of China (Taiwan) Year 115 Month _____ Day _____

【Appendix 3】

Taipei City 114-2 Semester Mandarin Group Learning Program for Transnational Junior High Students

Group Class Syllabus

Week	Date	Instructor	Course Content
Week 1	3/24	Cheng	Getting to Know Each Other + Language Fundamentals I: Punctuation
Week 1	3/26	Lin	Getting to Know Each Other + Language Fundamentals I: Punctuation
Week 2	3/31	Cheng	Festival Culture: Qingming Festival & Children's Day
Week 2	4/2	Lin	Festival Culture: Qingming Festival & Children's Day
Week 3	4/7	Cheng	Selected Text 1
Week 3	4/9	Lin	Selected Text 1
Week 4	4/14	Cheng	Selected Text 2
Week 4	4/16	Lin	Selected Text 2
Week 5	4/21	Cheng	Language Fundamentals II: Practical Writing (Letters & Notes)
Week 5	4/23	Lin	Language Fundamentals II: Inscription Phrases & Greeting Cards
Week 6	4/28	Cheng	Selected Text 3
Week 6	4/30	Lin	Selected Text 3
Week 7	5/5	Cheng	Selected Text 4
Week 7	5/7	Lin	Selected Text 4
Week 8	5/12	Cheng	Language Fundamentals III: Idioms and Their Stories
Week 8	5/14	Lin	Language Fundamentals III: Idioms and Their Stories
Week 9	5/19	Cheng	Selected Text 5
Week 9	5/21	Lin	Selected Text 5
Week 10	5/26	Cheng	Selected Text 6
Week 10	5/28	Lin	Selected Text 6
Week 11	6/2	Cheng	Selected Text 7
Week 11	6/4	Lin	Selected Text 7
Week 12	6/9	Cheng	Selected Text 8
Week 12	6/11	Lin	Selected Text 8
Week 13	6/16	Cheng	Festival Culture: Dragon Boat Festival
Week 13	6/18	Lin	Festival Culture: Dragon Boat Festival
Week 14	6/23	Cheng	Selected Text 9
Week 14	6/25	Lin	Selected Text 9

July 4 (Saturday) – Final Learning Presentation at National Chengchi University

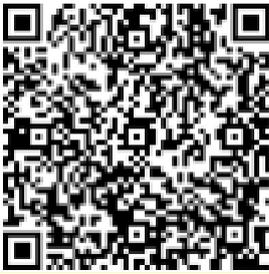
Primary Textbook: Junior High School Chinese Textbooks

Supplementary Materials: Cultural Supplementary Materials (OCAC).

Note:

※Course content is subject to change based on students' backgrounds and learning needs.

※Please scan the QR code below to view sample content from the earlier part of the course and evaluate whether the teaching level is appropriate for the student.



【Appendix 4】

TOCFL Speedy Screening: Instructions

Step 1:

Go to the TOCFL website (<https://tocfl.edu.tw>). Click "Visitor," select "TOCFL-Speedy Screening," and then click "Mock Test" to access the registration page.

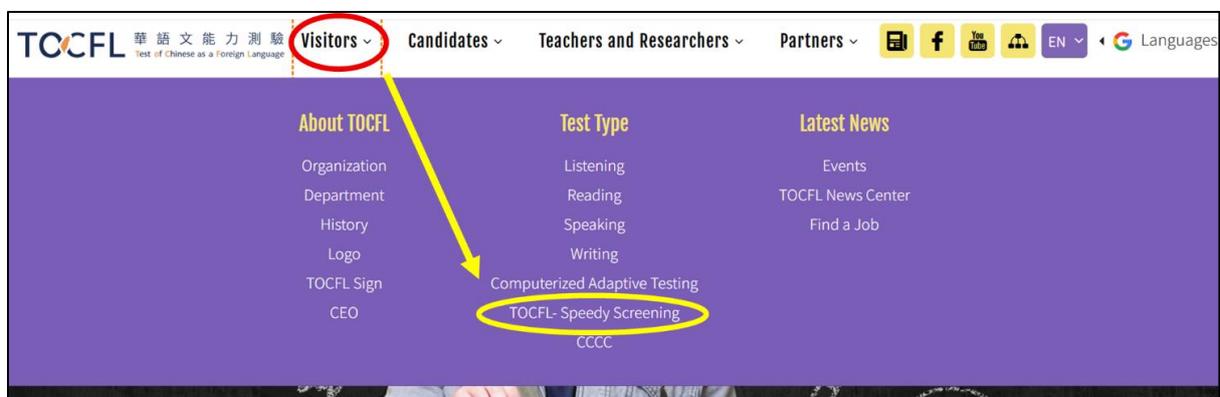
Step 2:

Register with an email address (recommended: the teacher-in-charge's email). After registration, you will receive a test link and separate login credentials for the Listening and Reading tests.

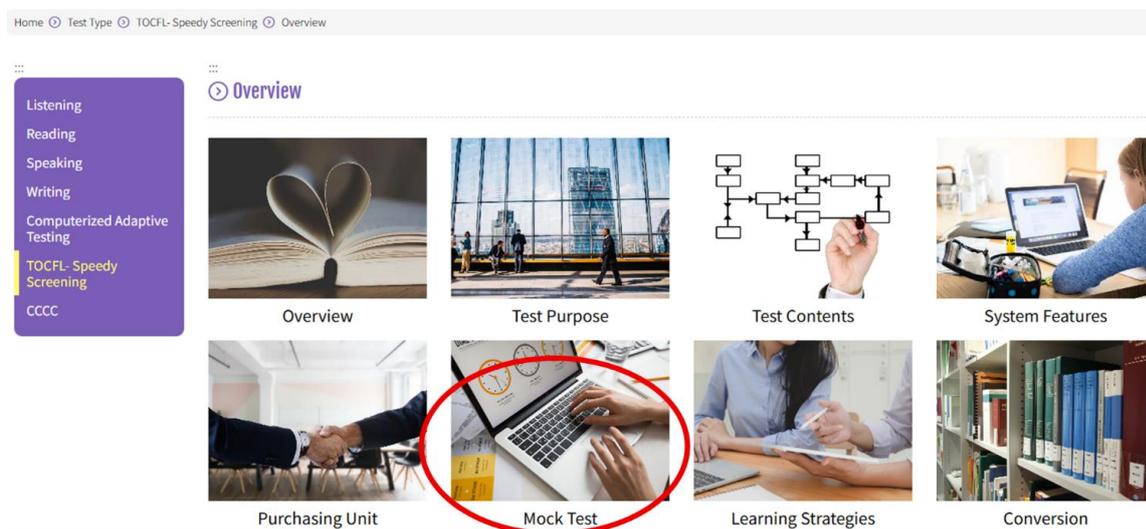
Each login can be used only once, so please log in only after the student and equipment are ready. The two tests together take about one hour.

Step 3:

After each test, the score will appear immediately on the screen. Please record the Listening and Reading scores and fill them in the application form (Appendix 1) or provide clear screenshots or photos of the score pages.



TEST TYPE



Step 2:

TOCFL 快篩系統 模擬測驗 Mock Test

Speedy Screening

想要快速了解自己的中文能力嗎? Want to master your Chinese proficiency level quickly?
 試試快篩系統! Try the TOCFL-Speedy Screening system!
 填寫以下資料, 就可以取得試用帳號! Fill in the following information to get a trial account!

● 電子郵件 Email Address *

● 年齡 Age * ● 性別 Gender *

Enter the student's actual age.

● 字體版本 Character Version *

正體版 Traditional Character Version

簡體版 Simplified Character Version

● 國籍 Nationality *

Recommended: Select the student's previous residence.

● 職業 Occupation *

Please select "Student"

Recommended: Enter the teacher-in-charge's email address to receive test information and passwords promptly.

送出 Submit



華測快篩TOCFL Speedy Screening <system@sc-top.org.tw>

寄給

下午4:02 (0分鐘前) ☆ ↶

請謹慎處理這封郵件。寄件者並未驗證這封郵件, 因此 Gmail 無法確認郵件是否確實由對方寄出。

回報為垃圾郵件

看起來沒有問題

ⓘ

感謝您申請試用華語文能力測驗快篩系統!

Thank you for applying for a trial of the TOCFL Speedy Screening

快篩測驗網址 TOCFL Speedy Screening	
https://cloudmock.sc-top.org.tw/m/test.aspx	
聽力測驗 TOCFL Listening	閱讀測驗 TOCFL Reading
帳號 Account: 250[REDACTED]50	帳號 Account: 250[REDACTED]351
密碼 Password: 8688	密碼 Password: 6025

更多訊息 For more information

- 華語文能力測驗正式考試報名 Registration of the TOCFL Formal Test
 - 臺灣地區報名網址 TOCFL in Taiwan: <https://reg.sc-top.org.tw/>
 - 全球報名網址 Worldwide TOCFL: <https://tocfl.sc-top.org.tw/zoom/index.php>
- 華語學習資源 Related Learning Resources
<https://lmit.edu.tw/zh/>

華測會敬上 SCTOP

Headphones recommended. Please put them on before entering the website to prepare for the mock test.

After registering, you will receive an email with separate login credentials for the Listening and Reading tests

⚠ Each set of login credentials can be used only once. Please make sure the student is fully ready before logging in to take the test.

Step3:



16) 她在電影院門等人。

(A) (B) (C)

⚠ This is the test screen. This button is not for pause or play. Clicking it will move you to the next question, and you cannot go back.

請注意！當你按了這個鍵以後，就不能回到上一題了。

□

TOCFL 快篩系統
Speedy Screening

Once the test is complete, this screen will appear. Please record each score on the Application form or submit a clear screenshot/photo of the results.

中文姓名：Tester24395

聽力測驗量尺分數 Listening Test Scale Score	快篩評估等級 Speedy Screening Level
618	S10
CEFR 等級 CEFR Level	
C1	
ACTFL 等級 ACTFL Level	TBCL 等級 TBCL Level
Advanced High	6級 (TBCL6)